

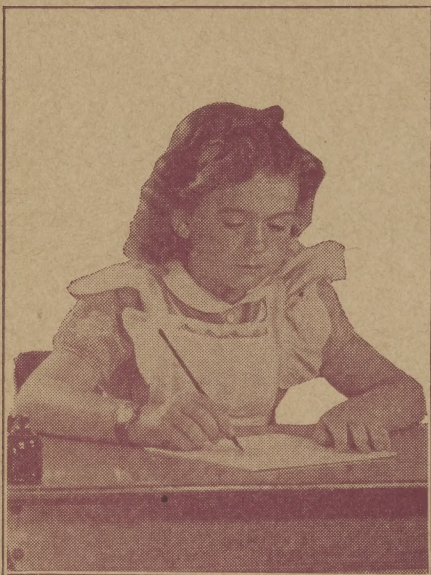
The Zaner-Bloser

**CORRELATED
HANDWRITING**

**PRACTICE
BOOK
4**

By Frank N. Freeman and

The Zaner-Bloser Co.
COLUMBUS, OHIO



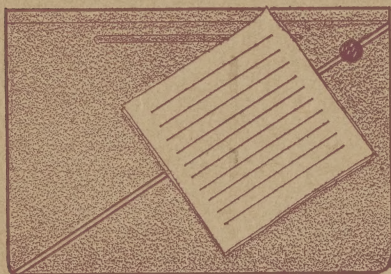
TO THE TEACHER

Organization and Plan of this Practice Book

This Practice Book is placed in the hands of your pupils so that they may view the copies at close range. It is recommended that pupils use loose practice paper and practice the copies as found in the Practice Book. They should then register their best efforts in the space in the Practice Book which is intended for that purpose. If this plan is carried out, the Practice Book automatically preserves a specimen of the pupil's handwriting from week to week for noting improvement.

HOW TO USE THIS STANDARD

This Standard may be used by having the pupils practice the various copies in the Practice Book on loose paper and then compare their best results with the writing on this Standard. If the handwriting of the pupil is as legible as the handwriting on this Standard, he should then be allowed to record his best efforts in the space in the Practice Book which is intended for that purpose. For additional plans, suggestions and projects the teacher should consult her Teachers' Manual.



TEACHERS' MANUALS

Teachers will find many helpful suggestions in the Teachers' Manual for this grade. It is advisable for the teacher to familiarize herself with the Teachers' Manual before attempting to present this work to her pupils, for by so doing the work will probably be made much more interesting and helpful to the pupils, and considerable time will be saved on the part of both teacher and pupil.

**THE TEACHER SHOULD EXPLAIN THESE DIRECTIONS TO THE PUPILS
FOR FURTHER DIRECTIONS SEE YOUR TEACHERS' MANUAL**

Standard Handwriting For Grade Four

*I can write this sentence in
two minutes with a quality of
handwriting which is equal
to the standard of the fourth
grade.*

This Standard Handwriting Specimen is printed here because it represents a fair standard of attainment for all fourth grade pupils. It was written by a fourth grade pupil

within the allotted time, and the legibility and general appearance of the specimen compares very favorably with that of other known standards in form for fourth grade.

Pupils Should Use Other Practice Paper and Then Record Best Writing in This Book.



ooooo

ooo

99

ppp

so

mmmm

uuuu

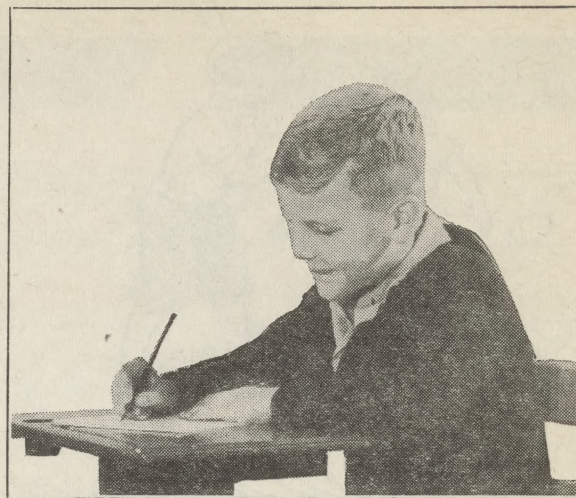
llllllll

ooo

nnn



*The ball player needs training.
The pianist is given training.*



*You should write well in school.
The writer must have training.*

Position

One must always take the right position by sitting well back in his seat.

0000 0000 0000 0000
os on ta ah ba ri ack eat

All backs should be straight.
Always hold your head up.

A A A A A a a a a a All
ac ai ad al ea ea aeion aeion

Pupils Should Use Other Practice Paper and Then Record Best Writing in This Book.

Can you keep both arms on the desk? The left hand holds the paper.

O O O O O O O C C C V V c c c
 i c e c i c u c e c a c o c r d c h c k
 1 2 3 4 5 6 7 8 9 0 Thanksgiving

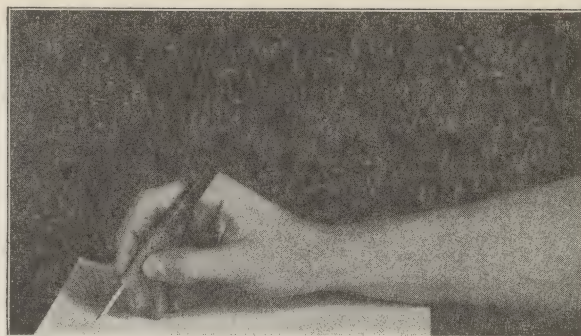
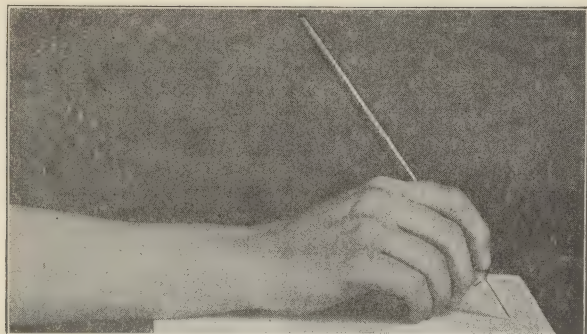
Each pupil should keep his
paper in front of him.

The paper is tilted to the left.

OOOOO EEE ee eeee

lllll lelele left uuu tilt tilt

PEN HOLDING



*Do you hold your penholder
lightly?*

O O O O O O O o o o o o o o o o

Place the hand so that it rests
on the nails of the last two fingers.

Please do not let the hand
turn over on its side.

P P P p p p p p p p p p p p p p

Movement

Be sure that the hand
slides along the line easily.

B B B B B l l l l l b b b b b

b bab aaa j g tag bag gag

Let your arm move when you
write. Run your hand along
the line.

S L Let R Run along r r r
a a d d d a d d a d d our write

Counting

When we march, we step in time.

We write the letter strokes in time.

Count as you write.

O A C E D P B R L S

1-2

1-2

1-2

1-2-3

1-2-3

1-2-3

1-2-3-4

1-2-3-4

1-2-3

1-2-3

We go carefully at the retraces

W ut ab ad cc P B bb R

We swing along between pauses.

9 9 ~~W~~ W W m m w w w w

"Intelligent Practice Makes Perfect."

We learn by trying over and over again. Each time we try to do a little better.

Mmm M M N N m n ing

mmmm mmmmm nnnn uuuu

Keep comparing your writing
with the copy. Know your mis-
takes and correct them.

www K K K Keep ll hh kk

mm hhh kkk

Review

The good writer has had training in position, pen holding and movement

O E P B R L S nn mm

We are swinging right along.

We try to make the letters the same in height. Good lines are smooth.

Q Q Q G G G G Good g g good
smooth lines

Language
Mary Ellis Grade IV.

This is the proper way to use
don't, doesn't, lie, saw, said and
have gone.

We don't pinch our penholders.

He doesn't live in the city.

John told his dog to lie down.

I saw some of your handwriting.

Harry said, "They have gone home."

Making a Record



The trained runner wins the race.

He makes a new record. You
make a new record in writing
when you raise your score.

U U U U U U U You can.

u u u u u u u u u u u u

Pupils' Records

These forms are taken from the Eighteenth Yearbook of the National Society for the Study of Education.

RECORD IN SPEED

Sep. Dec. Mar. June

110							
100							
90							
80							
70							
60							
50							
40							
30							

RECORD IN FORM

Sep. Dec. Mar. June

95							
90							
85							
80							
70							
60							
50							
40							
30							
20							

We keep records in handwriting.

The runner measures his speed
with a watch.

Judge the quality of your
writing with a scale.

J J J J J f f f f f f f f f f

v v v v v x x x x x z z z j j j j j

4
6
2
6
5
3
7
9
2
0
3
8

2 7 8 3
4 5 1 7
6 9 0 4
2 3 6 9

2 4 3 7
6 1 8
9 0 5 3

$$7 \times 5 =$$

$$8 \times 4 =$$

$$3 \times 7 =$$

$$9 \times 8 =$$

$$42 \div 6 =$$

$$35 + 7 =$$

$$65 - 8 =$$

$$\frac{1}{3} \text{ of } 630 =$$

$$\frac{1}{2} \text{ of } 716 =$$

$$\frac{1}{4} \text{ of } 248 =$$

$$\frac{2}{3} \text{ of } 48 =$$

$$\frac{1}{5} \text{ of } 85 =$$

$$\frac{1}{6} \text{ of } 72 =$$

$$\frac{3}{4} \text{ of } 36 =$$

$$\frac{3}{4} \text{ lb. @ } 60\text{¢} =$$

$$\frac{1}{2} \text{ doz.} + \frac{2}{3} \text{ doz.} =$$

Try Again

'Tis a lesson you should heed,

Try again;

If at first you don't succeed.

Try again;

Then your courage should appear,

For if you will persevere,

You will conquer, never fear.

Try again.

William Edward Hickson.

SPELLING LISTS

A among B built C carry

D doctor E every F friend

G great H hear I indent

J join K knew L labor

M	mean	N	none	O	offer
P	people	Q	quick	R	raise
S	sure	T	trouble	U	usual
V	value	W	whole	X	Y
				Z	Zoo

HANDWRITING TESTS

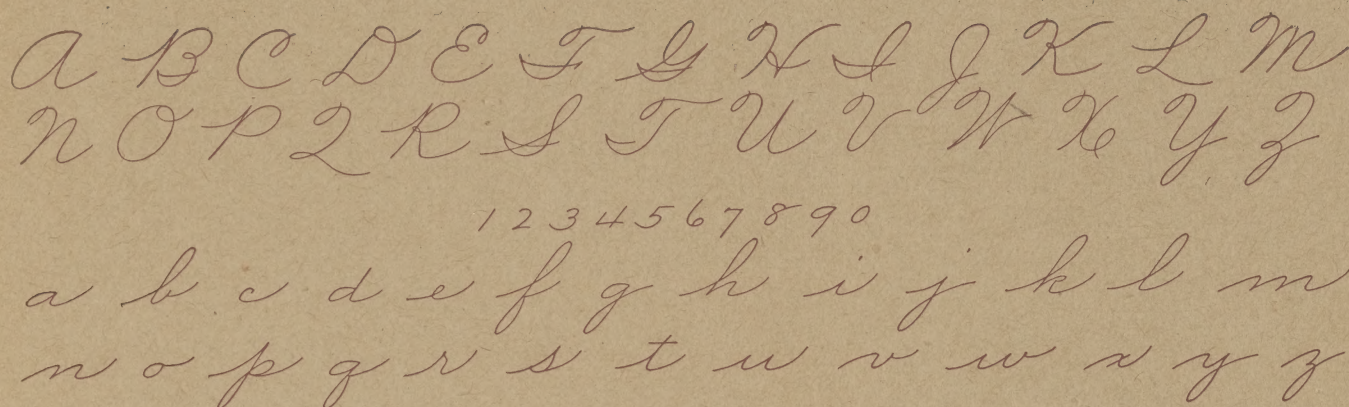
I can write this sentence in
two minutes with a quality of
handwriting which is equal to
the standard of the fourth grade.

*Burns School**James Franklin**Grade 4B**English*

*William Smith,
1346 N. Main St.,
Los Angeles, Calif.*

*Helen Emery,
2579 Lee St.,
Dallas, Texas.*

LETTER FORMS



LETTER FORMS

The letter forms should be kept before the children so that they have abundant opportunity to study and copy them. In addition to being in the Compendiums they should be put up in enlarged form in a prominent place in the schoolroom. Printed charts are best, but if these are not available the letters should be carefully written at the top of the blackboard.

The forms which are here prescribed are all very widely used both in business writing and in schools. They contain no peculiarities. They are the forms which have been evolved by the requirements of long usage. By omitting the beginning upstrokes of the small letters, a, c, d, g, o, and q we conform to the

common practice of adults, we simplify the letters and make the writing more compact.

COUNTING FOR LETTERS

A limited amount of rhythmic practice will be found very beneficial in regulating the speed of writing when practicing upon new or difficult letters. Care must be taken however, to see that all pupils keep with the count and counting should never continue for more than a minute or so at a time.

The following letters may be made to the count 1, 2: a, c, d, e, g, i, l, o, A, C, O. The following letters are made to the count of 1, 2, 3: b, f, h, j, n, p, q, s, t, u, v, x, y, z, D, E, J, I, L, N, P, Q, S, U, V, Y, Z. The following letters may be made to the count of 1, 2, 3, 4: k, r, w, B, F, G, H, K, M, R, T, W, X.

THE ZANER-BLOSER CO



COMPLETE HANDWRITING
SERVICE